



# INFORMATION FOR BOARD NOMINEES May 2022

## **IAP2 Prairies Chapter Call for Board of Directors – Self-Nomination Package**

This is an information package for persons who are considering self-nomination for election to the IAP2 Prairies Chapter Board of Directors.

### **About the Board**

The Board of Directors has authority for the Prairies Chapter of IAP2 Canada. As a member of the Board, a Director acts in a position of trust for the Chapter and is responsible for effective governance of the organization. Directors have authority only as a Board. They have no individual authority.

The Board of Directors is elected by and accountable to the Prairies Chapter membership through regular communication of chapter programming and activities.

The Board of Directors consists of a President, Vice-President, Chapter Liaison, Secretary, Treasurer, and up to eight Members-at-Large for a total of 13 possible board members. One board position will be held for representation by each province in the region (Saskatchewan, Manitoba and Northwest Ontario).

### **Board Commitments and Requirements**

Board of Directors to the Prairies Chapter of IAP2 Canada shall be elected and will serve a term of two (2) years. Elected Directors may stand for re-election.

Positions of individuals elected to the Board will be decided amongst the Board once elected.

Requirements of the Prairies Chapter Board of Directors include:

- Commitment to the work of IAP2 Canada and the Prairies Chapter;
- Promotion of the objectives of IAP2 Canada and the Prairies Chapter;
- Regular attendance at Board of Director meetings (Board meetings are held once a month via conference call or video call over the noon hour);
- Leadership, support of and/or participation in all other general aspects of Chapter operations including but not limited to: i) planning and delivery of events (virtual, and in-person when able); ii) membership recruiting and communications; iii) partnership development; iv) fundraising;
- Develop and adhere to governance and operational procedures as required;
- Declaration of any conflict of interest as soon as it occurs. The interests of the Chapter must outweigh personal interests;
- Be a member in good standing of IAP2.

## **Nominations Process**

Persons wishing to nominate or accept nomination for the Board of Directors to the Prairies Chapter of IAP2 Canada should submit a completed self-nomination form (see Appendix A) **before the deadline of Monday, June 6, 2022** to: [prairies@iap2canada.ca](mailto:prairies@iap2canada.ca). We will confirm receipt of all submissions.

## **Timeline**

Call for self-nominations: May 6-June 6, 2022

Voting (if needed): June 8 to June 20, 2022

Announcement at AGM: June 23, 2022 details TBD (More information to come)

Questions regarding this document or the nominations and elections process should be directed to the Elections Committee via [prairies@iap2canada.ca](mailto:prairies@iap2canada.ca).

Sincerely,

## **Elections Committee**

Katie Suek, Board President

Leanne Jarocki, Board Member

Colleen McMahon, Board Member

## APPENDIX A

### Application for the Board of Directors to the Prairies Chapter of IAP2 Canada

Please note that all the submitted information will be available to IAP2 Prairies Chapter members via the web page once elections commence.

**When submitting your application via email, please be sure to provide your contact information in the body of the email so that the Nomination Committee can reach you.**

APPLICANT NAME:
ORGANIZATION AND TITLE:
IAP2 MEMBER SINCE ( <i>year</i> ):
BRIEF BACKGROUND (Education/Academic, Work History, including any past governance experience):
CANDIDATE STATEMENT: Explain reason for pursuing nomination and what you would hope to accomplish on the Board of Directors ( <i>5-10 lines</i> ):

- I confirm that I have read and understood the roles and responsibilities of the Board of Directors as set out in the IAP2 Prairie Chapter Application, including the requirement to become a member of IAP2 once elected.

CANDIDATE SIGNATURE:	DATE:
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