

IAP2 CANADA ANNUAL GENERAL MEETING 2016
WEBINAR and IN-PERSON
with Great Lakes Chapter Event, Toronto, Ontario
Tuesday, June 21, 2016



AGM 2016 FINAL MINUTES
Approved June 14, 2017 at AGM 2017

IAP2 Canada champions the practice of people-focused approaches to support sustainable relationships and outcomes.

ITEM	SPEAKER
<p>CALL TO ORDER / WELCOME / QUORUM CHECK</p> <ul style="list-style-type: none"> • Instructions to webinar participants provided by webinar organizer Amelia Shaw • Welcome to all members and non-members joining us; only members can vote • Bruce called meeting to order at 5:34 pm m ET • Jan Bloomfield confirmed that quorum is 20 members; Amelia Shaw confirmed there are now 14 members on the call and Chris Gurski confirmed there are 6 members in person at the Great Lakes Chapter session (list of attendees follows); we have the requisite number of members to participate in the business portion of the meeting. We anticipate additional members may also join us as we continue the meeting. • Please let us know if joining by phone so that we include you in the meeting. • Bruce confirmed that Jan Bloomfield, Secretary, is taking notes of the meeting 	<p>Amelia Shaw</p> <p>Bruce Gilbert</p>
<p>ADOPTION OF AGENDA</p> <ul style="list-style-type: none"> • Bruce Gilbert as chairperson presented the agenda and asked if any changes or new business to add to it; no changes were suggested. • Amelia noted we will vote on this and several other items in the meeting & gave directions re: how to vote on line; Chris Gurski will provide a count of in-person votes <p>Motion to adopt the Agenda: Moved by Jan Bloomfield; Seconded by Dawn Green; Approved by 15 online and 6 in person.</p>	<p>Bruce Gilbert</p>
<p>MINUTES OF 2015 ANNUAL GENERAL MEETING</p> <ul style="list-style-type: none"> • Bruce introduced and acknowledged secretary Jan Bloomfield for her work for the Board and the practice • Will not walk through the minutes; have been available for review; asked if anyone has questions about the AGM 2015 minutes <p>Motion: to approve the Minutes of the 2015 Annual General Meeting, held April 28, 2015 by Webinar: Moved by Jan Bloomfield; Seconded by Sarah Rivest; Approved by 7 in person and 15 on line</p>	<p>Jan Bloomfield</p>
<p>MINUTES OF APRIL 15, 2016 SPECIAL MEETING OF MEMBERS</p> <ul style="list-style-type: none"> • Minutes have been posted from the Special Meeting regarding changes in the bylaws; we need official acceptance of the minutes <p>Motion: to approve Minutes of the Special Meeting of Members, held April 25, 2016 by Webinar and in conjunction with the Wild Rose Chapter AGM in Edmonton: Moved by Ashleigh Weeden; Seconded by Mike Waters; Approved by 8 in person and 18 on line</p>	<p>Jan Bloomfield</p>
<p>HIGHLIGHTS FROM 2015 - PRESIDENT’S REMARKS / UPDATE</p> <ul style="list-style-type: none"> • We have limited time, so can’t give a lot of details on our awesome 2015 progress • Encourage all to explore the IAP2 Canada website to review the Annual Report which is interesting easy to read and fun, and speaks to all the work that has been done 	<p>Bruce Gilbert</p>

<p>A few of the highlights:</p> <ul style="list-style-type: none"> • Conference in Portland - was sold out, international in scope, lots of great sessions and networking • Montreal Conference in September this year should also be awesome • Core Values Awards - largest number of applications to date, represents great work • Indigenous Engagement Task Force, established in 2014, also referred to by some as Indigenous Inclusion Committee, did some tremendous work; committee provided 6 recommendations that were unanimously approved by the Board that are game changers for IAP2 Canada and are now being advanced; in addition, the Indigenous Community of Practice has been launched and you can find out more on the website • Member Services - took a number of steps to improve (e.g., enhanced communications efforts, increased newsletters, mentorship program, P2 learning on webinars, etc.) • Atlantic Chapter made us a coast to coast entity by moving to full chapter status • St Laurent/St Lawrence Chapter has officially become a bilingual chapter • Thanks to all Chapters re: tremendous amount of work being done by people across the country; Bruce and Anne Harding acknowledged this in their presidents reports • Also have some new initiatives unfolding, some that are pretty mammoth • Certification - worked with IAP2 USA in developing Certification program launched in the USA in 2015. A Canadian working group has reviewed the program and made some minor modifications to become the IAP2 Canada Certification program for which a pilot process will soon be launched • Training – as part of our goal to develop a national training / professional development strategy, we recently completed a Professional Development needs assessment study that will guide our work over the next few years • Translation – we have begun work on becoming bilingual; some documents have been translated, website will be refreshed, CVA application process opened up to bilingual submissions this year • Volunteer Engagement Policy - taking great strides toward having our own policy and program; this is meant to guide the way we recruit, support, incent and thank our volunteers which are the bedrock of our organization • Research – contracts were let in 2015 to produce the first couple of white papers on Conflict Management and Evaluation of P2 processes; these will be part of our on-line research library to be unveiled on our refreshed website later this year • Membership – slide of members shows year over year growth; we are gaining new members as well as retaining members. It is great to see chapters growing as well! • Would like to grow beyond 650 members over the next year 	
<p>TREASURERS REPORT</p> <ul style="list-style-type: none"> • Bruce introduced Ashleigh Weeden to provide the Treasurers Report for information • 2015 was a great year in putting revenue to work on things members have asked for • Report available for review in the Annual Report on line • Reviewed highlights; maintained a really healthy position, steadily growing our yearend balance year over year • We ran a \$15K deficit this year, but it is important to note we are a non-profit organization and we have been turning a fairly significant profit. We decided to invest some of the surplus funds from previous years in providing member services mentioned by Bruce earlier; all things that were identified as Strategic Priorities • 2015 was a non-conference year, so revenues not as high as in conference years; anticipate seeing an increase in 2016 	<p>Ashleigh Weeden</p>

<ul style="list-style-type: none"> • Hold some funds in trust for Chapters; have also revised funding support for chapters • We also codified our financial policies and created stronger governance this year • Huge thanks to Amelia, our Bookkeeper and Accountant; we had a financial review, not a full audit this year. Thanks to the great work of our Board and staff, we are in a really health spot. Look forward to 2016 to continue the investment down this road. • Encourage everyone look at Annual Report on line for more detail 	
<p>2016-17 BOARD OF DIRECTORS</p> <ul style="list-style-type: none"> • Big thanks to our departing Board members, particularly to Anne Harding for her hard work. She has been part of the Board since the beginning of IAP2 Canada • Thanks as well to Dejana Knih who resigned from her Director position earlier this year, and departing Deputy Board members Emily Buck, Julie Reid Forget, Chris Gurski and Violetta Ilkiw for their service. • Amelia added special thanks to Chris Gurski who is leaving us, but wants to continue to be more involved with Great Lakes Chapter. • Also, it is my pleasure to welcome new members for this year, with terms to start officially on September 1, 2016. New Board members include Michael Waters (BC), Jorge Aviles (AB) and Sarah Rivest (AB & Quebec) who is finishing her year as a Deputy Board Member. • Continuing Board members include: Jan Bloomfield (AB), Bruce Gilbert (NL), Hugo Mimee (PQ), Amanda Mitchell (BC), Brenda Pichette (ON), Noreen Rude (AB), Tracy Vaughan (BC & Netherlands) and Ashleigh Weeden (ON). • New Deputy Board members include Dhurata Ikonomi (ON), Kristen Farrell (ON), Morgan Boyco (ON) and David Turner (AB - returning for a second year). <p>Motion: to Approve new Board: Moved by Dawn Green, Seconded by Ashleigh Weeden. Approved by 9 in person and 14 on line.</p> <ul style="list-style-type: none"> • Amelia noted several comments posted on chat box thanking the Board; Gay Robinson noted special thanks to Anne Harding, saying she is very proud to have had a Wild Rose member as such a great board member and president for so long. 	Ashleigh Weeden
<p>NEW BUSINESS</p> <ul style="list-style-type: none"> • Reminder about the North American Conference in Montreal in September • IAP2 Canada Certification pilot process will be launched later this week; the location for the assessment centre will be determined depending on who the applicants are • Professional Development Strategy will be created • Volunteer Engagement Policy and Strategy will be rolled out • Indigenous Engagement Committee recommendations have been approved by the Board and will be acted upon, and the committee is evolving into an Indigenous Community of Practice • Research Committee continues its great work in providing sensible research in forms that are usable • Will continue to support members in various ways; website will be updated; the online library will have research and other information • Suggest members get hooked into Twitter feed or Facebook page • Bruce also personally thanked Anne Harding for her support as he became involved with IAP2 Canada and took on the role of president, and thanked Board and Deputy Board members who are leaving • Also want to remind everyone that you don't need to be Board members to be involved; there are lots of people doing interesting work for the organization who are not board members; find a niche in the organization; it is really what you make it • Welcome new Board and Deputies 	Bruce Gilbert & Amelia Shaw

<ul style="list-style-type: none"> • Thanks specially to Anne, Dejana, Emily, Julia, Chris and Violetta; it's been a great year • New board members indicate they are looking forward to being on the Board 	
<p>AGM BUSINESS MEETING ADJOURNED by Amelia Shaw</p> <p>Motion: Call for Adjournment, Moved by Dawn Green, Seconded by Dhurata Ikonomi; Approved</p> <ul style="list-style-type: none"> • THANK-YOU FOR PARTICIPATING • Members make the difference! 	Amelia Shaw

Members in Attendance (on webinar and in person):

Jorge Aviles	Jodi Ball	Jan Bloomfield	Kyal Butler
Tracey Ehl	Sheri Florizone	Bruce Gilbert	Dawn Green
Chris Gurski	Anne Harding	Dhurata Ikonomi	Karla Kolli
Tracy Manolakakis	David Nagler	Carrie-Lynn Ognibene	Sarah Rivest
Amelia Shaw	Tom Schlodder	Gay Robinson	Joseph Thornley
Mike Waters	Ashleigh Weeden	Sandy Young	

Membership not confirmed for Donna Kell, Eleana Yun